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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43591	AUT-31372-1	N C Safety Inspection	Jul 15, 2024	Jul 16, 2024	6:00 PM	10:00 PM	M T	R*R105	James	Flythe	Prepares auto technicians & service personnel as motor vehicle safety inspectors to present a standarized method of testing & evaluating the performance & knowledge of InspectorMechanics conducting NC State Inspections. Space is limited to 12. 100% attendance is required.
43592	AUT-31373-1	O B D Emission Inspection	Jun 17, 2024	Jun 18, 2024	6:00 PM	10:00 PM	M T	R*R105	James	Flythe	Prepares auto technicians & service personnel as motor vehicle On Board Diagnostics (OBD) emission inspectors. Familiarizes students with the mandates & procedures required for certification as a NC OBD II InspectorMechanic. Space is limited to 12. Pre-Requisite: NC Safety Inspection class. 100% attendance is required.
44268	BSP-2000-23	US Citizenship Prep	May 25, 2024	Jun 15, 2024	10:00 AM	12:00 PM	S	G*G234	Alison	Lacarter	
44269	BSP-2000-24	High School Equivalency NT1	May 20, 2024	Jun 19, 2024	12:01 AM	12:01 AM	M T W TH F S SU	OLM*ONLINE	Linda	Ward	
44270	BSP-2000-25	HSE in the Community	May 20, 2024	Jun 19, 2024	12:01 AM	12:01 AM	M T W TH F S SU	OLM*ONLINE	Marjorie	Norfleet	
44248	BSP-3200-4	TCA/ABE Level 1-DOI	May 20, 2024	Jun 19, 2024	8:30 AM 8:30 AM	10:00 AM 10:00 AM	M, T, W, TH M, T, W, TH			Staff	

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
44249	BSP-3200-5	TCA/ABE Level 1-DOI	May 20, 2024	Jun 19, 2024	10:15 AM 10:15 AM	11:45 AM 11:45 AM	M, T, W, TH M, T, W, TH			Staff	
44250	BSP-3200-6	TCA/ABE Level 1	May 20, 2024	Jun 19, 2024	9:00 AM 9:00 AM	12:00 PM 12:00 PM	M, T, W, TH M, T, W, TH	A*A117	Mary	McClain	
44259	BSP-3250-15	Math Evening	May 23, 2024	Jun 13, 2024	6:00 PM	8:00 PM	TH	A*A118	Stephania	Perry	
44260	BSP-3300-16	Reading Hybrid 1	May 20, 2024	Jun 19, 2024	8:45 AM 8:45 AM 12:01 AM	10:45 AM 10:45 AM 11:59 PM	M, T, W M, T, W M, T, W, TH, F, S, SU	A*A114A	Felissa	Battle	
44261	BSP-3300-17	Reading Hybrid 2	May 20, 2024	Jun 19, 2024	11:00 AM 11:00 AM 12:01 AM	1:00 PM 1:00 PM 11:59 PM	M, T, W M, T, W M, T, W, TH, F, S, SU	A*A114A	Felissa	Battle	
44262	BSP-3300-18	Reading & Writing Evening	May 21, 2024	Jun 18, 2024	5:30 PM	8:00 PM	T				
44263	BSP-3300-19	Writing	May 23, 2024	Jun 13, 2024	8:30 AM	10:00 AM	TH	A*A114A	Faith	Langley	
44257	BSP-3350-13	Math Hybrid	May 20, 2024	Jun 19, 2024	8:45 AM 8:45 AM 12:01 AM	10:45 AM 10:45 AM 11:59 PM	M, T, W M, T, W M, T, W, TH, F, S, SU	A*A115	Kimberly	Hutchens	
44264	BSP-3400-20	Science	May 23, 2024	Jun 13, 2024	10:00 AM	11:30 AM	TH	A*A114A	Faith	Langley	
44265	BSP-3400-21	Social Studies	May 23, 2024	Jun 13, 2024	11:30 AM	1:00 PM	TH	A*A114A	Linda	Ward	
44266	BSP-3400-22	Science Evening	May 20, 2024	Jun 17, 2024	6:00 PM	8:00 PM	M		Faith	Langley	

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44245	BSP-3500-1	Adult High School Hybrid	May 20, 2024	Jun 19, 2024	10:00 AM 10:00 AM 12:01 AM	12:00 PM 12:00 PM 11:59 PM	M, T, W M, T, W M, T, W, TH, F, S, SU	A*A116A	Trudy	Watson	
44255	BSP-3500-11	CCR Tutoring Lab	May 20, 2024	Jun 19, 2024	10:00 AM 10:00 AM	2:00 PM 2:00 PM	M, T, W, TH M, T, W, TH		Timothy	Winks	
44256	BSP-3500-12	CCR Tutoring Lab Evening	May 20, 2024	Jun 17, 2024	6:00 PM 6:00 PM	8:00 PM 8:00 PM	M M	A*A118	Timothy	Winks	
44258	BSP-3500-14	Math Hybrid 2	May 20, 2024	Jun 19, 2024	11:00 AM 11:00 AM 12:01 AM	1:00 PM 1:00 PM 11:59 PM	M, T, W M, T, W M, T, W, TH, F, S, SU	A*A115	Kimberly	Hutchens	
44247	BSP-3500-3	Adult High School Evening	May 21, 2024	Jun 18, 2024	6:00 PM	8:00 PM	T	A*A116A	Trudy	Watson	
44251	BSP-4010-7	Digital Skills Hybrid	May 23, 2024	Jun 13, 2024	10:00 AM 12:01 AM	1:00 PM 11:59 PM	TH M, T, W, TH, F, S, SU	A*A111A	Yvette	Jobe	
44254	BSP-5200-10	ESL English Evening	May 21, 2024	Jun 19, 2024	6:00 PM	8:00 PM	T W	A*A111B	Sara	Barbee	
44253	BSP-5200-9	ESL English 2	May 20, 2024	Jun 19, 2024	11:15 AM 11:15 AM	1:15 PM 1:15 PM	M, T, W M, T, W	A*A111B	Evon	Milton	
44246	BSP-5400-2	ESL English Hybrid Evening	May 20, 2024	Jun 19, 2024	6:00 PM 6:00 PM 12:01 AM	8:00 PM 8:00 PM 11:59 PM	M, W M, W M, T, W, TH, F, S, SU	A*A111A	Alison	Lacarter	
44252	BSP-5400-8	ESL English	May 20, 2024	Jun 19, 2024	9:00 AM 9:00 AM	11:00 AM 11:00 AM	M, T, W M, T, W	A*A111B	Evon	Milton	

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43776	BTC-320010-1	Biowork: Process Tech Blended	May 20, 2024	Aug 12, 2024	6:00 PM 6:00 PM	10:00 PM 10:00 PM	M M	G*G236	Marlene	Ruffin	Wilson Community College, working with area pharmaceutical industries, has developed this course to provide basic preparation for entry level operator jobs in pharmaceutical manufacturing. Course competencies include safety, quality, solid dose tableting, coating, and packaging. Math, teamwork, time management, and problem solving are incorporated in this course.
43777	BTC-320011-1	Biowork: Process Tech Online	May 20, 2024	Aug 12, 2024	12:01 AM	11:59 PM	M T W TH F S SU	OLM*ONLINE	Marlene	Ruffin	Wilson Community College, working with area pharmaceutical industries, has developed this course to provide basic preparation for entry level operator jobs in pharmaceutical manufacturing. Course competencies include safety, quality, solid dose tableting, coating, and packaging. Math, teamwork, time management, and problem solving are incorporated in this course.
43775	BTC-32007-1	Biowork Process Tech-In Person	May 20, 2024	Aug 12, 2024	8:00 AM 8:00 AM	1:30 PM 1:30 PM	M, W M, W	G*G229	Michael	Adams	Wilson Community College, working with area pharmaceutical industries, has developed this course to provide basic preparation for entry level operator jobs in pharmaceutical manufacturing. Course competencies include safety, quality, solid dose tableting, coating, and packaging. Math, teamwork, time management, and problem solving are incorporated in this course.

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43876	COD-31994-1	Insp Ce/Const/Demo/ Egress	May 17, 2024	May 17, 2024	9:00 AM 1:00 PM	12:00 PM 4:00 PM	F F	FDHQ*TRA INRM		MICHAEL D JORDAN LLC	
43877	COD-31994-2	Insp Ce/Const/Demo/ Egress	May 31, 2024	May 31, 2024	9:00 AM 1:00 PM	12:00 PM 4:00 PM	F F	FDHQ*TRA INRM		MICHAEL D JORDAN LLC	
43878	COD-31994-3	Insp Ce/Const/Demo/ Egress	Jun 28, 2024	Jun 28, 2024	9:00 AM 1:00 PM	12:00 PM 4:00 PM	F F	FDHQ*TRA INRM		MICHAEL D JORDAN LLC	
43421	CSP-4000107-1	Alive @25	Jun 5, 2024	Jun 5, 2024	5:30 PM	9:30 PM	W	P*P102	Ben	Mercer	
43422	CSP-4000107-2	Alive @25	Jul 3, 2024	Jul 3, 2024	5:30 PM	9:30 PM	W	P*P102	Ben	Mercer	
43423	CSP-4000107-3	Alive @25	Aug 7, 2024	Aug 7, 2024	5:30 PM	9:30 PM	W	P*P102	Ben	Mercer	
43570	CSP-4000123-1	Colour It Abstract	May 20, 2024	Jul 29, 2024	1:00 PM 1:00 PM	4:00 PM 4:00 PM	M M	G*G100	Clara	Daughtridge	A no-stress class in painting using colour to create your own originals in abstract art. Discover new techniques and mix your own colours. Paint and have fun doing it! Materials needed: canvas (boards or stretched, any size), acrylics, brushes, palette, cup for water, and an apron or smock.
43577	CSP-4000174-1	Pillow Talk	Jul 2, 2024	Jul 30, 2024	2:00 PM 2:00 PM	3:00 PM 4:00 PM	T T	A*A103A	Betsy	Best	Learn how to make a pillow and all of the fun additions. This class is perfect for beginners who have basic knowledge of the sewing machine.

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43574	CSP-4000188-1	Piano for Beginners	May 21, 2024	Jul 23, 2024	6:00 PM	8:00 PM	T	D*D209	Joshua	Pittman	Are you interested in learning how to play the piano? Then this class is for you! You will receive expert instruction from an experienced pianist and teacher. Over the course of 10 weeks, you will learn the basics of piano playing, including finger exercises, note reading, and basic music theory. By the end of the course, you will be able to play an entire song on the piano with both hands. Whether you are a complete beginner or have some prior experience, this class is a great way to improve your musical skills and have fun at the same time.
43578	CSP-4000191-1	Christmas in July	Jul 2, 2024	Jul 30, 2024	10:00 AM	12:00 PM	T	G*G100	Betsy	Best	Come join us in July in preparation for December. Students will paint a beautiful Christmas door hanger, choosing from 3 different designs. Supplies are included in the registration fee.

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43571	CSP-400036-1	Oil & Acrylic	May 21, 2024	Jul 23, 2024	1:00 PM	4:00 PM	T	G*G100	Steve	Benton	Learn to paint with oil acrylics and develop a personal style through the use of line and color perspective. Paint with oil or acrylic while learning the principles and elements of art. Please bring the size canvas that you are comfortable with, photographs of what you want to paint or an idea of subject matter that you are interested in, paints with at least black, white, and the primary colors, and brushes.
43572	CSP-400036-2	Oil & Acrylic	May 16, 2024	Jul 25, 2024	1:00 PM 1:00 PM	4:00 PM 4:00 PM	TH TH	G*G100	Steve	Benton	Learn to paint with oil acrylics and develop a personal style through the use of line and color perspective. Paint with oil or acrylic while learning the principles and elements of art. Please bring the size canvas that you are comfortable with, photographs of what you want to paint or an idea of subject matter that you are interested in, paints with at least black, white, and the primary colors, and brushes.

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43575	CSP-400038-1	Stained Glass	May 20, 2024	Jul 29, 2024	10:00 AM 10:00 AM	12:30 PM 12:30 PM	M M	G*G100	Kim	Joy	In this class you will learn how to construct a 12"x 16" stained glass panel using the copper foil method. All steps are covered, and students will have a variety of patterns to choose from. Tools will be supplied for students to use during class. Students may need to purchase supplies for their own project as they need them. Returning students may work on projects of their own choice and the instructor is available for help and guidance as needed. *Pregnant women should check with their doctor prior to registering for class.

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43576	CSP-400038-2	Stained Glass	May 20, 2024	Jul 29, 2024	6:30 PM 6:30 PM	9:00 PM 9:00 PM	M M	G*G100	Kim	Joy	In this class you will learn how to construct a 12"x 16" stained glass panel using the copper foil method. All steps are covered, and students will have a variety of patterns to choose from. Tools will be supplied for students to use during class. Students may need to purchase supplies for their own project as they need them. Returning students may work on projects of their own choice and the instructor is available for help and guidance as needed. *Pregnant women should check with their doctor prior to registering for class.
43573	CSP-400052-1	Knitting for Fun 101	May 21, 2024	Jul 23, 2024	6:30 PM	9:00 PM	T	C*C101	Kathleen	Wall	A no-stress class for the beginning knitter. Learn the very basic steps and stitches of knitting, and have fun doing it. Please bring a skein of yarn and a pair of #7 bamboo or wooden knitting needles.

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43596	CUL-30721-1	Servsafe Food Service	Jun 1, 2024	Jun 8, 2024	9:00 AM 1:30 PM	12:30 PM 5:00 PM	S S	E*E101	Melodie	Strickland	14-hour course designed to give food handlers an understanding of proper sanitation precautions & cover the expected outcomes, should these practices not be followed. Students will study infections & illnesses, proper food-handling techniques, personal hygiene, personal safety, and information on the OSHA regulations.
44283	CUL-30721-2	Servsafe Food Service	Aug 3, 2024	Aug 10, 2024	9:00 AM 1:30 PM	12:30 PM 5:00 PM	S S	E*E101	Melodie	Strickland	14-hour course designed to give food handlers an understanding of proper sanitation precautions & cover the expected outcomes, should these practices not be followed. Students will study infections & illnesses, proper food-handling techniques, personal hygiene, personal safety, and information on the OSHA regulations.
43589	DMV-30021-1	D M V: Car Dealer Prelicense	May 18, 2024	May 19, 2024	8:00 AM 1:00 PM	12:00 PM 5:00 PM	S, SU S	P*P101	Mitchell	Williams	Required for individuals seeking an initial NC vehicle dealer license. Students will be required to download class material. The instructor will provide that information during the first class. 100% attendance is required.

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43590	DMV-30021-2	D M V: Car Dealer Prelicense	Jul 20, 2024	Jul 21, 2024	8:00 AM 1:00 PM	12:00 PM 5:00 PM	S, SU S	P*P101	Mitchell	Williams	Required for individuals seeking an initial NC vehicle dealer license. Students will be required to download class material. The instructor will provide that information during the first class. 100% attendance is required.
44267	EDU-30016-1	A to Z Grantwriting	Apr 17, 2024	Jun 17, 2024	12:01 AM	11:59 PM	M T W TH F S SU	OLM*ONLI NE		EDUCATIO N TO GO	
43612	ELC-301617-1	Changes to 2020 Electrical Cod	Jun 15, 2024	Jun 15, 2024	8:00 AM 12:30 PM	12:00 PM 4:30 PM	S S	P*P102	Milton	Jones	This course meets the annual continuing education requirements for electricians in the State of NC. Topics include NEC Code review, new materials and procedures, and related code requirements.
43588	HRD-300233-1	Workplace Skills	May 16, 2024	Aug 8, 2024	5:30 PM 5:30 PM	8:30 PM 8:30 PM	TH TH	A*A112	Gretchen	McKeithan	Students gain occupational, career & technical information, and soft skills training necessary to be workplace ready.

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43597	HRD-41001-1	Working Smart	Jun 10, 2024	Jun 19, 2024	9:00 AM 1:00 PM	12:00 PM 4:00 PM	M, W M, W	A*A112	Gretchen	McKeithan	Working Smart is a fivemodule curriculum taught over 24 hours. The five modules are: Self Awareness, SelfManagement, Work Ethics, Communication Skills, and Problem-Solving Skills. This class prepares prospective job seekers for employment and equips individuals currently in the workforce seeking new opportunities. Individuals who complete the training will receive a program certification. Fee waiver for the registration fee is available for qualifying individuals.
43601	LEX-38741-1	Notary Public Online	May 17, 2024	May 17, 2024	8:00 AM 1:00 PM	12:00 PM 5:00 PM	F F	OLM*ONLINE	Rebecca	Sayers	Purchase current Notary Public Guidebook, to be read in advance Student must have valid NC picture. Must score 80% or better to pass. Course can be used for an up-date and re-commission.
43602	LEX-38741-2	Notary Public Online	Jun 7, 2024	Jun 7, 2024	8:00 AM 1:00 PM	12:00 PM 5:00 PM	F F	OLM*ONLINE	Rebecca	Sayers	Purchase current Notary Public Guidebook, to be read in advance Student must have valid NC picture. Must score 80% or better to pass. Course can be used for an up-date and re-commission.
43603	LEX-38741-3	Notary Public Online	Jun 14, 2024	Jun 14, 2024	8:00 AM 1:00 PM	12:00 PM 5:00 PM	F F	OLM*ONLINE	Rebecca	Sayers	Purchase current Notary Public Guidebook, to be read in advance Student must have valid NC picture. Must score 80% or better to pass. Course can be used for an up-date and re-commission.

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43604	LEX-38741-4	Notary Public Online	Jun 21, 2024	Jun 21, 2024	8:00 AM 1:00 PM	12:00 PM 5:00 PM	F F	OLM*ONLI NE	Rebecca	Sayers	Purchase current Notary Public Guidebook, to be read in advance Student must have valid NC picture. Must score 80% or better to pass. Course can be used for an up-date and re-commission.
43605	LEX-38741-5	Notary Public Online	Jul 12, 2024	Jul 12, 2024	8:00 AM 1:00 PM	12:00 PM 5:00 PM	F F	OLM*ONLI NE	Rebecca	Sayers	Purchase current Notary Public Guidebook, to be read in advance Student must have valid NC picture. Must score 80% or better to pass. Course can be used for an up-date and re-commission.
43606	LEX-38741-6	Notary Public Online	Jul 19, 2024	Jul 19, 2024	8:00 AM 1:00 PM	12:00 PM 5:00 PM	F F	OLM*ONLI NE	Rebecca	Sayers	Purchase current Notary Public Guidebook, to be read in advance Student must have valid NC picture. Must score 80% or better to pass. Course can be used for an up-date and re-commission.
43607	LEX-38741-7	Notary Public Online	Aug 2, 2024	Aug 2, 2024	8:00 AM 1:00 PM	12:00 PM 5:00 PM	F F	OLM*ONLI NE	Rebecca	Sayers	Purchase current Notary Public Guidebook, to be read in advance Student must have valid NC picture. Must score 80% or better to pass. Course can be used for an up-date and re-commission.
43608	LEX-38741-8	Notary Public Online	Aug 9, 2024	Aug 9, 2024	8:00 AM 1:00 PM	12:00 PM 5:00 PM	F F	OLM*ONLI NE	Rebecca	Sayers	Purchase current Notary Public Guidebook, to be read in advance Student must have valid NC picture. Must score 80% or better to pass. Course can be used for an up-date and re-commission.

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43677	LEX-38742-1	Notary Public Education	Jun 4, 2024	Jun 4, 2024	8:00 AM 12:30 PM	12:00 PM 4:30 PM	T T	G*G234	Shirley	Dupree	Purchase current Notary Public Guidebook, to be read in advance and brought to class. Student must show valid NC picture ID for class entry. Must score 80% or better to pass. Course can be used for an up-date and re-commission.
43679	LEX-38742-2	Notary Public Education	Jul 9, 2024	Jul 9, 2024	8:00 AM 12:30 PM	12:00 PM 4:30 PM	T T	G*G234	Shirley	Dupree	Purchase current Notary Public Guidebook, to be read in advance and brought to class. Student must show valid NC picture ID for class entry. Must score 80% or better to pass. Course can be used for an up-date and re-commission.
44360	LEX-38742-3	Notary Public Education	Aug 13, 2024	Aug 13, 2024	8:00 AM 12:30 PM	12:00 PM 4:30 PM	T T	E*E101	Shirley	Dupree	Purchase current Notary Public Guidebook, to be read in advance Student must have valid NC picture. Must score 80% or better to pass. Course can be used for an up-date and re-commission.

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43609	LEX-38751-1	Electronic Notary Public	May 31, 2024	May 31, 2024	8:00 AM	12:00 PM	F	OLM*ONLI NE	Rebecca	Sayers	Electronic notarization is the process of applying an electronic notary signature and electronic seal onto an electronic document in a completely electronic and paperless transaction. Students in the E-Notary class will learn the process that allows a notary to affix an electronic signature and electronic notary seal that are legally binding. Participants will learn the electronic requirements to perform notary duties legally and ethically. Students in the ENotary class must be a commissioned notary prior to class.
43610	LEX-38751-2	Electronic Notary Public	Jun 28, 2024	Jun 28, 2024	8:00 AM	12:00 PM	F	OLM*ONLI NE	Rebecca	Sayers	Electronic notarization is the process of applying an electronic notary signature and electronic seal onto an electronic document in a completely electronic and paperless transaction. Students in the E-Notary class will learn the process that allows a notary to affix an electronic signature and electronic notary seal that are legally binding. Participants will learn the electronic requirements to perform notary duties legally and ethically. Students in the ENotary class must be a commissioned notary prior to class.

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43611	LEX-38751-3	Electronic Notary Public	Jul 26, 2024	Jul 26, 2024	8:00 AM	12:00 PM	F	OLM*ONLINE	Rebecca	Sayers	Electronic notarization is the process of applying an electronic notary signature and electronic seal onto an electronic document in a completely electronic and paperless transaction. Students in the E-Notary class will learn the process that allows a notary to affix an electronic signature and electronic notary seal that are legally binding. Participants will learn the electronic requirements to perform notary duties legally and ethically. Students in the ENotary class must be a commissioned notary prior to class.

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43586	NAS-32401-1	Nurse Aide Level I	May 16, 2024	Aug 8, 2024	8:00 AM 12:30 PM 8:00 AM 12:30 PM 8:00 AM 12:30 PM	12:00 PM 3:30 PM 12:00 PM 3:30 PM 12:00 PM 3:30 PM	W, TH W, TH W, TH W, TH M, T M, T	G*G115	Pam	Barnes	Prepares students to perform basic nursing skills for patients or residents in a health care related setting. Course includes lecture/class, laboratory, and clinical learning experiences. Upon successful completion of the course and the state-administered skills evaluation, the student will be eligible for listing with the Division of Health Service Regulations on the Nurse Aide Level I Registry in North Carolina as a Nurse Aide Level I. The Nurse Aide will always work under the supervision and direction of a licensed nurse. Initial listing with the Division of Health Service Regulations will be in effect for two years following the written skills evaluation. Upon successful completion of Nurse Aide I, students will be eligible to take the state test

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43587	NAS-32401-2	Nurse Aide Level I	May 16, 2024	Aug 8, 2024	5:30 PM 5:30 PM 5:30 PM 5:30 PM	9:30 PM 9:30 PM 9:30 PM 9:30 PM	M, T, W, TH M, T, W, TH M, T, W, TH M, T, W, TH	G*G115	Courtney	Adkins	Prepares students to perform basic nursing skills for patients or residents in a health care related setting. Course includes lecture/class, laboratory, and clinical learning experiences. Upon successful completion of the course and the state-administered skills evaluation, the student will be eligible for listing with the Division of Health Service Regulations on the Nurse Aide Level I Registry in North Carolina as a Nurse Aide Level I. The Nurse Aide will always work under the supervision and direction of a licensed nurse. Initial listing with the Division of Health Service Regulations will be in effect for two years following the written skills evaluation. Upon successful completion of Nurse Aide I, students will be eligible to take the state test.

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43593	OSH-30121-1	Forklift Operation Training	Jul 10, 2024	Jul 10, 2024	8:00 AM	2:00 PM	W	E*E101	Kimberly	Barnes	Topics include effective operation of a propanepowered industrial fork truck, safe operating procedures, and the understanding of plant regulations as they apply to fork truck operation. Steel-toed boots or shoes required. No tennis shoes.
43594	OSH-30121-2	Forklift Operation Training	Aug 7, 2024	Aug 7, 2024	8:00 AM	2:00 PM	W	E*E101	Kimberly	Barnes	Topics include effective operation of a propanepowered industrial fork truck, safe operating procedures, and the understanding of plant regulations as they apply to fork truck operation. Steel-toed boots or shoes required. No tennis shoes.
44236	OST-310019-1	Introduction to Quickbooks Onl	Apr 17, 2024	Jun 17, 2024	12:01 AM	11:59 PM	M T W TH F S SU	OLM*ONLINE		EDUCATION TO GO	
43598	OST-310020-1	M S Excel for the Workplace	Jun 25, 2024	Jun 27, 2024	9:00 AM	12:00 PM	T TH	A*A112	Gretchen	McKeithan	Using both Excel 2016, as well as the changes in the 2019 version, students will learn to create, modify, and format Excel worksheets, perform calculations, manipulate data, and print Excel workbooks. Class will focus on using advanced formulas, working with lists, as well as illustrations and charts. Students will need a flash drive and valid email address.

Schedule - Summer 2024 - Con Ed

Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43599	OST-310035-1	Word for the Workplace	Jun 18, 2024	Jun 20, 2024	9:00 AM	12:00 PM	T TH	A*A112	Gretchen	McKeithan	This course is designed for the intermediate user of Microsoft Word. Topics include overviews to Ribbons, Text Placement and Spacing, WordArt, and other features and commands. Emphasis will be placed on proper use of grammar, punctuation, and spelling within all documents. Upon completion of this course, students will be able to create and edit documents for many business scenarios.
43600	OST-310035-2	Word for the Workplace	Jul 9, 2024	Jul 11, 2024	5:30 PM	8:30 PM	T TH	A*A112	Gretchen	McKeithan	This course is designed for the intermediate user of Microsoft Word. Topics include overviews to Ribbons, Text Placement and Spacing, WordArt, and other features and commands. Emphasis will be placed on proper use of grammar, punctuation, and spelling within all documents. Upon completion of this course, students will be able to create and edit documents for many business scenarios.

Number of Records: 83

Launched by: Angela Herring

Schedule - Summer 2024 - Con Ed

Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43585	PBT-30221-1	Phlebotomy Experience	May 20, 2024	Aug 14, 2024	5:00 PM 5:00 PM 5:00 PM 5:00 PM 5:00 PM	9:00 PM 9:00 PM 9:00 PM 9:00 PM 9:00 PM	M, W M, W M, W T T	G*G119	Andrea	Ezzell	Course prepares students to draw blood specimens from patients for testing and analyzing. A Phlebotomy trainee maintains equipment used in obtaining blood specimens, masters the use of appropriate communication skills when working with patients, selection of venipuncture sites, care of blood specimen, entry of the testing process into the computer, as well as clerical duties associated with record keeping of the blood tests. Each student must complete 100 successful venipunctures.
43584	PHM-32501-1	Pharmacy Technician Training	May 20, 2024	Aug 14, 2024	5:30 PM 5:30 PM 5:30 PM	9:30 PM 9:30 PM 9:30 PM	M, W M, W M, W	G*G240	Cynthia	Galloway	Prepares students to work in a pharmacy to assist with day-to-day activities under the supervision of a registered pharmacist. Copy of high school diploma or equivalent is required.
43764	PLU-30244-1	Intro to Basic Plumbing	May 20, 2024	Jul 22, 2024	9:00 AM 1:00 PM 9:00 AM 1:00 PM	11:50 AM 3:50 PM 11:50 AM 3:50 PM	T T T T M, T, W, TH, F, S, SU M, T, W, TH, F, S, SU	S*S116	Eric	Maas	This course introduces basic plumbing tools, materials, and fixtures. Topics include standard tools, materials, and fixtures used in basic plumbing systems and other related topics. Upon completion, students should be able to demonstrate an understanding of a basic plumbing system. This is a parallel course with PLU-111. This course earns CEU credits.

Number of Records: 83

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Section	Course ID	Title	Start Date	End Date	Start Time	End Time	Meeting Days	Room	Faculty First Name	Faculty Last Name	Printed Comments
43483	SAF-30101-1	B L S-Healthcare Provider C P	Jun 13, 2024	Jun 13, 2024	9:00 AM 1:00 PM	12:00 PM 4:00 PM	TH TH	G*G109A		PUBLIC SAFETY TRAINING SOLUTIONS LLC	
43484	SAF-30101-2	B L S-Healthcare Provider C P	Jul 11, 2024	Jul 11, 2024	9:00 AM 1:00 PM	12:00 PM 4:00 PM	TH TH	G*G109A		PUBLIC SAFETY TRAINING SOLUTIONS LLC	
43485	SAF-30101-3	B L S-Healthcare Provider C P	Aug 8, 2024	Aug 8, 2024	9:00 AM 1:00 PM	12:00 PM 4:00 PM	TH TH	G*G109A		PUBLIC SAFETY TRAINING SOLUTIONS LLC	
44243	SAF-30233-1	Bls Healthcare Instructor Cour	May 22, 2024	May 22, 2024	8:00 AM 1:00 PM	12:00 PM 5:00 PM	W W	G*G121	Thomas	Willis	
43595	WLD-310624-1	Intro to Smaw Welding	May 20, 2024	Aug 12, 2024	6:00 PM 6:00 PM	10:00 PM 10:00 PM	M M	L*L100	Jason	Desrosiers	48-hour course uses the shielded metal arc welding process. Upon completion, students will be able to demonstrate SMAW welding techniques. For safety purposes, steel-toed shoes (leather boots preferred);no cuffed pants or shirts; no open-pocket shirts; no polyester;long-sleeved cotton shirts and denim jeans preferred;no jewelry. $2 accident insurance fee required.

Number of Records: 83

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